CHAPTER 5:

CERTIFYING AUTHORIZATIONS

PURPOSE

In this chapter, you will learn how to certify authorizations entered on-line and through batch.

REVIEW

In order for an authorization to affect the balance of an ASAP account, the authorization must be *entered* (either on-line or through batch) and the authorization must also be *certified*. Uncertified authorizations do NOT affect the balance of ASAP accounts.

All authorizations must be certified on-line, regardless of whether the authorization was entered on-line or through batch. The same individual at the Agency may not perform both functions of entering authorizations on-line and certifying authorizations.

EDITS

After the user indicates that authorizations entered on-line or batches are to be certified, the transactions are re-edited to ensure that if the authorization is a decrease, it will not cause the account balance to go below zero. If this edit is not passed, the authorization will be rejected.

For authorizations entered on-line, rejects will be displayed on the Certify On-Line Authorization List screen with an R for Rejected in the Status column.

For authorizations entered through batch, the dollar amounts and item counts in the CERTIFIED columns will be different from those in the ACCEPTED columns, and detail on the rejected items will generate on-line notifications to the Agency. See Chapter 12, Notifications, for information on how to retrieve notifications.

CERTIFY ON-LINE AUTHORIZATIONS - SCREEN FIELDS TO NOTE

The following fields appear on one or more of the screens in the Certify On-Line Authorizations function:

ALL - by entering a Y in the All field on the Certify On-Line Authorization Prompt, you will bring up a list of all authorizations related to your Agency Location Code and Region, if applicable, which were entered on-line and are awaiting certification.

AUTHORIZATION DATE FROM and **TO** - by entering a date range in the Authorization Entry Date field on the Certify On-Line Authorization Prompt, you will bring up a list of all authorizations **entered** (but not necessarily **effective**) during the specified period of time.

EFFCT DTE - displays the effective date of the authorization.

I/D - indicates whether the authorization is an increase or a decrease to an ASAP account's available balance.

SEL - the Select field (abbreviated "SEL") on the Certify On-Line Authorization screen allows the user to enter a C to certify or a D to delete items from the list. If the user is notified via screen message that an item is in error, the user may use action R to remove the erroneous item from the list. Please note: if an authorization displayed on the list is erroneous (for example if the amount or effective date is incorrect), it cannot be edited. The certifier should delete the erroneous authorization and the correct authorization information must be re-entered.

STA - displays the status of the authorization. This field is always U for Uncertified when the Certify On-Line Authorization List is first displayed. After the Agency has taken action on the item, the status will be updated to A for Approved, W for Warehoused, R for Rejected or D for Deleted. Once the Agency has taken action on an item and its status is no longer U for Uncertified, the item will not appear on subsequent displays of the Certify On-Line Authorization List screen. To view authorization transactions that have a status other than Uncertified, please use the Authorization Transaction Inquiry option on the Inquiry Menu.

CERTIFY BATCH AUTHORIZATIONS - SCREEN FIELDS TO NOTE

The following fields appear on one or more of the screens in the Certify Batch Authorizations function:

ACCEPTED AUTHORIZATION AMT - each batch file will have two lines displayed. The first shows the total dollar amount of increase authorization transactions accepted from the batch; the second shows the total dollar amount of decrease authorization transactions accepted from the batch.

ACCEPTED CNT - each batch file will have two lines displayed. The first shows the number of increase authorization transactions accepted from the batch; the second shows the number of decrease authorization transactions accepted from the batch.

CERTIFIED AUTHORIZATION AMT - each batch file will have two lines displayed. After using Post or Certify All actions, the first line will show the total dollar amount of increase authorization transactions that were certified; the second line will show the total dollar amount of decrease authorization transactions that were certified.

CERTIFIED CNT - each batch file will have two lines displayed. After using Post or Certify All actions, the first line will show the number of increase authorization transactions that were certified; the second line will show the number of decrease authorization transactions that were certified.

CYCLE DATE - displays the cycle date on which the batch file was transmitted to ASAP.

ALL - by entering a Y in the All field on the Certify Batch Authorization Prompt, you will bring up a list of all batches related to your Agency Location Code and Region, if applicable, which have at least one item in an uncertified status.

FIL - displays the file number of the batch file.

FILE ID: FILE NUMBER and **CYCLE DATE**: you have the option to enter the file number and the cycle date on which the batch was transmitted to ASAP, rather than specifying a File Transmission Date range on the Certify Batch Authorization Prompt screen. By entering the File Number and Cycle Date, the next screen will only display the batch file awaiting certification that contains the file number and cycle date specified.

FILE TRANSMISSION DATE FROM and **TO** - by entering a date range in the File Transmission Date From and To fields on the Certify Batch Authorization Prompt, you will bring up a list of batch authorization files transmitted to ASAP during the time period specified that are awaiting certification.

S - the Select field (abbreviated "S") on the Certify Batch Authorization List screen allows the user to enter a C to certify or a D to delete batches from the list. Please note: if the amounts or item counts shown for a batch are erroneous, items within the batch cannot be edited. The certifier should delete the batch and the correct information must be re-entered.

TRANS DATE - displays the date the batch file was transmitted to ASAP.

ACTION FIELD VALUES TO NOTE

P=POST - posts all authorizations that the user has marked with a D to Delete, R to Reject or a C to Certify in the Select column. When certifying on-line authorizations, multiple pages must be posted a page at a time. When certifying batch authorizations, multiple pages may be posted once, from any page of the list.

A=CERTIFY ALL - after user has viewed all pages of the list, this action will certify all items on the list. This action must only be done once, regardless of the number of pages in the list. You may not use this action if you have indicated a D to Delete in the Select field for items on the list.

R=REFRESH - all data that you have entered on the screen is erased.

E=ESCAPE - indicates that you wish to leave the screen without posting any data. You may cancel an authorization certification session at any point before using the Post or Certify All actions by entering "E" for escape.

GETTING STARTED

To get to the starting point for each Example, follow the steps on the next two pages.

STEP 1: ACTION

Type 3 for the Federal Agency Functions Menu and press Enter.

SP010A SP010AO 08/02/2000 T	AUTOMATED STANDARD APPLICA MAIN MENU	TION FOR PAYMENTS	08/02/00 HH:MM:SS
	<pre><1> PAYMENT REQUEST PROCES <2> INQUIRY MENU <3> FEDERAL AGENCY FUNCTION <4> RFC FUNCTIONS MENU <5> FRB SUPPORT PROCESSING <6> REPORT REQUEST MENU <7> NOTIFICATIONS</pre>	ONS MENU	
ORGANIZATION	ASAP ID ACCESS CODE	ENTER SELECTION NUME PRESS ENTER	BER: 3
F2=EXIT			

STEP 1: RESULT

The Federal Agency Functions Menu appears.

SP060A SP060AO 08/02/2000 T	AUTOMATED STANDARD APPLICATION FOR PAYMENTS 08/02/00 FEDERAL AGENCY FUNCTIONS MENU HH:MM:SS
	<1> ACCOUNT FUNCTIONS MENU
	<2> AUTHORIZATION ENTRY PROMPT
	<3> AUTHORIZATION CERTIFICATION MENU
	<4) REVIEW PAYMENT REQUESTS PROMPT
	ENTER SELECTION NUMBER:_ PRESS ENTER
F2=EXIT	F5=MAIN

STEP 2: ACTION

On the Federal Agency Functions Menu, select option 3 for the Authorization Certification Menu and press Enter.

SP060A SP060AO 08/02/2000 T	AUTOMATED STANDARD APPLICATION FOR PAYMENTS 08/02/00 FEDERAL AGENCY FUNCTIONS MENU HH:MM:SS
	<1> ACCOUNT FUNCTIONS MENU
	<2> AUTHORIZATION ENTRY PROMPT <3> AUTHORIZATION CERTIFICATION MENU
	<4> REVIEW PAYMENT REQUESTS PROMPT
	ENTER SELECTION NUMBER: 3 PRESS ENTER
F2=EXIT	F5=MAIN

STEP 2: RESULT

The Authorization Certification Menu appears. Choose menu option 1 to navigate to the Certify On-Line Authorization Prompt screen; menu option 2 to navigate to the Certify Batch Authorization Prompt screen.

SP062A SP062AO 08/02/2000	Т	AUTOMATED STANDARD APPLICATION FOR PAYMENTS AUTHORIZATION CERTIFICATION MENU	08/02/00 нн:мм:ss
		<1> CERTIFY ON-LINE AUTHORIZATION PROMPT	
		<2> CERTIFY BATCH AUTHORIZATION PROMPT	
		ENTER SELECTION	NUMBER:
		PRESS ENTER	
F4=ME	NU	75=MAIN	

CERTIFY ON-LINE AUTHORIZATIONS

GUIDE TO EXAMPLES

In this section, you will learn how to use the ASAP system to Certify On-Line Authorizations. Agencies who will be entering authorizations on-line should complete the examples in this section.

Example 1 will demonstrate how to certify and delete selected authorization transactions from the Certify On-Line Authorization List.

Example 2 will demonstrate how to certify all authorization transactions displayed on the Certify On-Line Authorization List.

EXAMPLE ONE

This example shows you how to certify and delete selected authorizations entered on-line.

STEP 1: ACTION

From the Authorization Certification menu, select menu option 1 for Certify On-Line Authorization Prompt and press Enter.

SP062A SP062AO 08/02/2000	Т	AUTOM		08/02/00 HH:MM:SS
		<1>	CERTIFY ON-LINE AUTHORIZATION PROMPT	
		<2>	CERTIFY BATCH AUTHORIZATION PROMPT	
			ENTER SELECTION NUMBER: PRESS ENTER	ī
F4=ME	NU	F5=MAIN	Л	

STEP 1: RESULT

The Certify On-Line Authorization Prompt appears.

SP081A AUTOMATED STANDARD APPLICATION FOR PAYMENTS 08/02/00 SP081AO CERTIFY ON-LINE AUTHORIZATION PROMPT HH:MM:SS 08/02/2000 T
ENTER: AGENCY LOCATION CODE/REGION: 11000001/ SHORT NAME: US MONEY1
AND EITHER ALL: (Y) OR AUTHORIZATION DATE FROM: / / TO: / /
F4=MENU F5=MAIN

STEP 2: ACTION

On the Certify On-Line Authorization Prompt screen, enter either Y for Yes in the All field (to display all authorizations awaiting certification) or a date range (to only display authorizations awaiting certification that were entered during the specified period). The example below shows Y for Yes entered in the All field.

	TED STANDARD APPLICATION FOR	
ENTER:		
AGENCY LOCATION CODE	/REGION: 11000001/	SHORT NAME: US MONEY1
AND EITHER ALL: y (Y)		
OR	FROM: / /	TO: /
F4=MENU F5=MAIN		

STEP 2: RESULT

The Certify On-Line Authorization List screen appears, showing all authorizations associated with your Agency Location Code and Region, if applicable, that are awaiting certification

SP082	A	AUTOMATED	STANDARD APPLICATION FOR	R PAYMEN	ITS	08/02	2/00
SP082	AO	CERTI	FY ON-LINE AUTHORIZATION	LIST		HH:M	M:SS
08/02	/2000 T						
					SCREEN:	1 OF	1
					_		
		CODE/REGION: 1			US MONEY1		
FRO	Μ:	TO:	AL	L: Y			
SEL	ECT <c> TO C</c>	CERTIFY; <d> TO</d>	DELETE; <r> TO REMOVE (</r>	ERRORS	ONLY)		
SEL	RECIPIENT	ACCOUNT ID	AUTHORIZATION	AMT	I/D EFFCT DA	ATE	STA
_	0101111	F1R10001	\$500,000.00	I	08/02/2000	U	
_	0101111	F1R10002	\$500,000.00	I	08/02/2000	υ	
_	0101111	F1R10003	\$500,000.00	I	08/02/2000	υ	
_	0101111	F1R10004	\$500,000.00	I	08/02/2000	υ	
_	0101111	F1R10005	\$500,000.00	I	08/02/2000	υ	
_	0101111	F1R10006	\$600,000.00	I	08/02/2000	υ	
_	0101111	F1R10006	\$100,000.00	D	08/02/2000	υ	
_	0101111	F1R10007	\$80,000.00	I	10/01/2000	υ	
_	0101111	F1R10008	\$90,000.00	I	10/01/2000	υ	
_	0101111	F1R10009	\$100,000.00	I	10/01/2000	υ	

STEP 3: ACTION

Enter a C to Certify in the Select field for the first item on the list, and a D to Delete in the Select field for the second item on the list. Tab to the Action field and enter a P to Post. Press Enter.

SP082	A	AUTOMATED STA	NDARD APPLICATION FOR PA	YMENT	S	08/02	2/00
SP082	AO	CERTIFY O	N-LINE AUTHORIZATION LIS	ST		HH:MM	√:SS
08/02/	/2000 T				SCREEN:	1 OF	1
AGENCY	Y LOCATION CO	DDE/REGION: 11000	001/ SHORT NA	ME: U	S MONEY1		
FROM	vI:	TO:	ALL:	Y			
SELE	ECT <c> TO CI</c>	ERTIFY; <d> TO DE</d>	LETE; <r> TO REMOVE (ERR</r>	ORS O	NLY)		
SEL	RECIPIENT	ACCOUNT ID	AUTHORIZATION AMT		D EFFCT DA	ATE	STA
C	0101111	F1R10001	\$500,000.00	I	08/02/2000	υ	
D	0101111	F1R10002	\$500,000.00	I	08/02/2000	υ	
_	0101111	F1R10003	\$500,000.00	I	08/02/2000	υ	
_	0101111	F1R10004	\$500,000.00	I	08/02/2000	υ	
_	0101111	F1R10005	\$500,000.00	I	08/02/2000	υ	
_	0101111	F1R10006	\$600,000.00	I	08/02/2000	υ	
_	0101111	F1R10006	\$100,000.00	D	08/02/2000	υ	
_	0101111	F1R10007	\$80,000.00	I	10/01/2000	υ	
_	0101111	F1R10008	\$90,000.00	I	10/01/2000	υ	
_	0101111	F1R10009	\$100,000.00	I	10/01/2000	υ	

STEP 3: RESULT

You are presented with a Post This Page? (Y OR N) confirmation message.

SP082A		AUTOMATED STANDA	RD APPLICATION FOR PAYMENTS	08/02/00
SP082A	O	CERTIFY ON-L	INE AUTHORIZATION LIST	HH:MM:SS
08/02/	2000 Т			SCREEN: 1 OF 1
AGENCY	LOCATION	CODE/REGION: 11000001	/ SHORT NAME: US	MONEY1
FROM	ı:	TO:	ALL: Y	
SELE	CT <c> TO</c>	CERTIFY; <d> TO DELET</d>	E; <r> TO REMOVE (ERRORS ONL</r>	Υ)
SEL	RECIPIENT	ACCOUNT ID	AUTHORIZATION AMT I/D	EFFCT DATE STA
С	0101111	F1R10001	\$500,000.00 I	08/02/2000 U
D	0101111	F1R10002	\$500,000.00 I	08/02/2000 U
_	0101111	F1R10003	\$500,000.00 I	08/02/2000 U
_	0101111	F1R10004	\$500,000.00 I	08/02/2000 U
_	0101111	F1R10005	\$500,000.00 I	08/02/2000 U
_	0101111	F1R10006	\$600,000.00 I	08/02/2000 U
_	0101111	F1R10006	\$100,000.00 D	08/02/2000 U
_	0101111	F1R10007	\$80,000.00 I	10/01/2000 U
_	0101111	F1R10008	\$90,000.00 I	10/01/2000 U
_	0101111	F1R10009	\$100,000.00 I	10/01/2000 U
	P	OST THIS PAGE? (Y OR	N)	
ACTION	: (P=F	POST, A=CERTIFY ALL, R	=REFRESH, E=ESCAPE)	

STEP 4: ACTION

Respond Y for Yes to the Post This Page? message and press Enter.

SP082	A	AUTOMATED STAN	NDARD APPLICATION FOR PAY	MENTS	3 0	8/02/00		
SP082	SP082AO CERTIFY ON-LINE AUTHORIZATION LIST HH:MM:SS							
08/02	/2000 T							
					SCREEN: 1 O	F 1		
AGENC	Y LOCATION C	ODE/REGION: 110000	001/ SHORT NAM	E: US	MONEY1			
FROI	M:	TO:	ALL:	Y				
SELI	ECT <c> TO C</c>	ERTIFY; <d> TO DEI</d>	LETE; <r> TO REMOVE (ERRO</r>	RS ON	ILY)			
SEL	RECIPIENT	ACCOUNT ID	AUTHORIZATION AMT	I/	D EFFCT DATI	E STA		
C	0101111	F1R10001	\$500,000.00	I	08/02/2000	U		
D	0101111	F1R10002	\$500,000.00	I	08/02/2000	U		
_	0101111	F1R10003	\$500,000.00	I	08/02/2000	U		
_	0101111	F1R10004	\$500,000.00	I	08/02/2000	U		
_	0101111	F1R10005	\$500,000.00	I	08/02/2000	U		
_	0101111	F1R10006	\$600,000.00	I	08/02/2000	U		
_	0101111	F1R10006	\$100,000.00	D	08/02/2000	U		
_	0101111	F1R10007	\$80,000.00	I	10/01/2000	U		
_	0101111	F1R10008	\$90,000.00	I	10/01/2000	U		
	0101111	F1R10009	\$100,000.00	I	10/01/2000	U		
	PO	ST THIS PAGE? (Y	OR N) y					
ACTIO	N: (P=PO	ST, A=CERTIFY ALL,	R=REFRESH, E=ESCAPE)					

STEP 4: RESULT

The first item is updated with a status of A for Approved and the second item is highlighted as deleted. Function keys are presented that will allow you to navigate out of this screen.

SP082A	AUTOMATED STANDA	ARD APPLICATION FOR PAYM	MENTS	08,	/02/00
SP082AO	CERTIFY ON-I	LINE AUTHORIZATION LIST		HH	:MM:SS
08/02/2000 T					
				SCREEN: 1	OF 1
	* * * SC	REEN POSTED * * *			
AGENCY LOCATION CO	DE/REGION: 11000001	_/ SHORT NAME	: US M	MONEY1	
FROM:	TO:	ALL:	Y		
SELECT <c> TO CE</c>	RTIFY; <d> TO DELET</d>	CE; <r> TO REMOVE (ERROR</r>	RS ONLY	<i>(</i>)	
SEL RECIPIENT	ACCOUNT ID	AUTHORIZATION AMT	I/D	EFFCT DATE	STA
0101111	F1R10001	\$500,000.00	I	08/02/2000	A
0101111	F1R10002	* * *DELETED * * *	I	08/02/2000	D
0101111	F1R10003	\$500,000.00	I	08/02/2000	U
0101111	F1R10004	\$500,000.00	I	08/02/2000	U
0101111	F1R10005	\$500,000.00	I	08/02/2000	U
0101111	F1R10006	\$600,000.00	I	08/02/2000	U
0101111	F1R10006	\$100,000.00	D	08/02/2000	U
0101111	F1R10007	\$80,000.00	I	10/01/2000	U
0101111	F1R10008	\$90,000.00		10/01/2000	U
0101111	F1R10009	\$100,000.00	I	10/01/2000	U
•	•	R=REFRESH, E=ESCAPE)			
F3=PRMT F4=	MENU F5=MAIN				
I0036 AUTHORIZATI	ON(S) POSTED. PLEA	ASE VERIFY ALL PAGES POS	TED BE	FORE EXITING.	

STEP 5: ACTION

Press F3 to return to the Certify On-Line Authorization Prompt screen.

SP082A	AUTOMATED STA	NDARD APPLICATION FOR PAY	MENTS	08	/02/00	
SP082AO CERTIFY ON-LINE AUTHORIZATION LIST						
08/02/2000	T					
				SCREEN: 1	OF 1	
	* * *	SCREEN POSTED * * *				
AGENCY LOCATIO	N CODE/REGION: 11000	001/ SHORT NAME	E: US N	MONEY1		
FROM:	TO:	ALL:	Y			
SELECT <c> T</c>	O CERTIFY; <d> TO DE</d>	LETE; <r> TO REMOVE (ERRO</r>	RS ONLY	<i>(</i>)		
SEL RECIPIE	NT ACCOUNT ID	AUTHORIZATION AMT	I/D	EFFCT DATE	STA	
010111	1 F1R10001	\$500,000.00	I	08/02/2000	A	
010111	1 F1R10002	* * *DELETED * * *	I	08/02/2000	D	
010111	.1 F1R10003	\$500,000.00	I	08/02/2000	U	
010111	.1 F1R10004	\$500,000.00	I	08/02/2000	U	
010111	.1 F1R10005	\$500,000.00	I	08/02/2000	U	
010111	.1 F1R10006	\$600,000.00	I	08/02/2000	U	
010111	.1 F1R10006	\$100,000.00	D	08/02/2000	U	
010111	1 F1R10007	\$80,000.00	I	10/01/2000	U	
010111	1 F1R10008	\$90,000.00	I	10/01/2000	U	
010111	1 F1R10009	\$100,000.00	I	10/01/2000	U	
ACTION: (P=POST, A=CERTIFY ALL, R=REFRESH, E=ESCAPE)						
F3=PRMT F4=MENU F5=MAIN						
10036 AUTHORIZATION(S) POSTED. PLEASE VERIFY ALL PAGES POSTED BEFORE EXITING.						

STEP 5: RESULT

The Certify On-Line Authorization Prompt screen appears.

SP081A	AUTOMATED STANDARD APPLICATION FOR PAYMENTS 0	8/02/00
SP081AO	CERTIFY ON-LINE AUTHORIZATION PROMPT	H:MM:SS
08/02/2000 T		
ENTER:		
AGENCY LOC	CATION CODE/REGION: 11000001/ SHORT NAME: US MONEY	L
	· —	
AND EITHER		
ALL: Y (Y)		
OR		
AUTHORIZATI	ION DATE FROM: / / TO: / /	
F4=MENU	F5=MAIN	

EXAMPLE TWO

This example shows you how to use the Certify All action to certify all authorizations entered on-line that are associated with your ALC/Region.

STEP 1: ACTION

All data that you entered on the prompt in Step 1 of Example 1 is retained. Simply press Enter to display the list of authorizations awaiting certification.

	STANDARD APPLICATION FOR PAYMENTS ON-LINE AUTHORIZATION PROMPT	08/02/00 HH:MM:SS
ENTER: AGENCY LOCATION CODE/REGI	ION: 11000001/ SHORT	NAME: US MONEY1
AND EITHER ALL: Y (Y) OR AUTHORIZATION DATE FROM:	_ / / TO: /	/
F4=MENU F5=MAIN		

STEP 1: RESULT

The Certify On-Line Authorization List appears. Please note that the items certified and deleted in Example 1 are no longer on this list, because they no longer have a status of uncertified.

SP082A									
SP082AO	P082AO CERTIFY ON-LINE AUTHORIZATION LIST HH:MM:SS								
08/02/2	000 T								
				SCREE	N: 1 OF 1				
AGENCY	LOCATION CO	DE/REGION: 11000001/	SHORT NAME:	US MO	NEY1				
FROM:		TO:	ALL: Y						
SELECT	<c> TO CERT</c>	'IFY; <d> TO DELETE;</d>	<r> TO REMOVE (ERRORS</r>	ONLY)					
SEL :	RECIPIENT	ACCOUNT ID	AUTHORIZATION AMT	I/D	EFFCT DATE	STA			
_	0101111	F1R10003	\$500,000.00	I	08/02/2000	U			
_	0101111	F1R10004	\$500,000.00	I	08/02/2000	U			
_	0101111	F1R10005	\$500,000.00	I	08/02/2000	U			
_	0101111	F1R10006	\$600,000.00	I	08/02/2000	U			
_	0101111	F1R10006	\$100,000.00	D	08/02/2000	U			
_	0101111	F1R10007	\$80,000.00	I	10/01/2000	U			
_	0101111	F1R10008	\$90,000.00	I	10/01/2000	U			
_	0101111	F1R10009	\$100,000.00	I	10/01/2000	U			
ACTION:	(P=PO	ST, A=CERTIFY ALL, R	=REFRESH, E=ESCAPE)						

STEP 2: ACTION

Tab to the Action field and type in A for Certify All. Press Enter.

SP082A		MITTOMATED CTANDADI	O APPLICATION FOR PAYME	NTT! C		08/02/00			
	SP082AO CERTIFY ON-LINE AUTHORIZATION LIST HH:MM:SS								
08/02/2	2000 T								
				SCREEN	: 1 OF	1			
AGENCY	LOCATION COL	DE/REGION: 11000001/	SHORT NAME:	US MON	NEY1				
FROM:		TO:	ALL: Y						
SELECT	<c> TO CERTI</c>	IFY; <d> TO DELETE;</d>	<r> TO REMOVE (ERRORS</r>	ONLY)					
SEL	RECIPIENT	ACCOUNT ID	AUTHORIZATION AMT	I/D	EFFCT DAT	TE STA			
_	0101111	F1R10003	\$500,000.00	I	08/02/200	0 U			
_	0101111	F1R10004	\$500,000.00	I	08/02/200	0 U			
	0101111	F1R10005	\$500,000.00	I	08/02/200	0 U			
	0101111	F1R10006	\$600,000.00	I	08/02/200	0 U			
_	0101111	F1R10006	\$100,000.00	D	08/02/200	0 U			
_	0101111	F1R10007	\$80,000.00	I	10/01/200	0 U			
_	0101111	F1R10008	\$90,000.00	I	10/01/200	0 U			
_	0101111	F1R10009	\$100,000.00	I	10/01/200	0 И			
_			4=22,322,00	•	.,, _0	- -			
ACTION	: A (P=POST	T, A=CERTIFY ALL, R=F	REFRESH, E=ESCAPE)						

STEP 2: RESULT

The CERTIFY ALL PAGES (Y OR N) confirmation message is presented.

SP082A		AUTOMATED STANDARI	APPLICATION FOR PAYME	NTS	(08/02/00	
SP082AO CERTIFY ON-LINE AUTHORIZATION LIST							
08/02/2000) Т						
				SCREEN	: 1 OF	1	
AGENCY LOC	CATION CODE	/REGION: 11000001/	SHORT NAME:	US MON	NEY1		
FROM:		TO:	ALL: Y				
SELECT <c></c>	TO CERTIF	Y; <d> TO DELETE;</d>	<r> TO REMOVE (ERRORS</r>	ONLY)			
SEL REC	CIPIENT	ACCOUNT ID	AUTHORIZATION AMT	I/D	EFFCT DAT	E STA	
_ 01	L01111	F1R10003	\$500,000.00	I	08/02/2000	U	
_ 01	L01111	F1R10004	\$500,000.00	I	08/02/2000	U	
01	L01111	F1R10005	\$500,000.00	I	08/02/2000	U	
01	L01111	F1R10006	\$600,000.00	I	08/02/2000	U	
01	L01111	F1R10006	\$100,000.00	D	08/02/2000	U	
01	L01111	F1R10007	\$80,000.00	I	10/01/2000	U	
_ 01	L01111	F1R10008	\$90,000.00	I	10/01/2000	U	
01	L01111	F1R10009	\$100,000.00	I	10/01/2000	U	
	CERTIF	Y ALL PAGES (Y OR	N)				
ACTION:	(P=POS	T. A=CERTIFY ALL. R	REFRESH, EESCAPE)				

STEP 3: ACTION

Confirm that you want to certify all items on the list by responding Y to the CERTIFY ALL PAGES message and pressing Enter.

SP082A		AUTOMATED STANDARD	APPLICATION FOR PAYME	NTS	08/	02/00		
SP082AO CERTIFY ON-LINE AUTHORIZATION LIST HH:MM:SS								
08/02/2000	0 Т							
				SCREEN	1: 1 OF 1			
AGENCY LO	CATION CODE	REGION: 11000001/ _	SHORT NAME:	US MOI	NEY1			
FROM:		TO:	ALL: Y					
SELECT <c< td=""><td>> TO CERTIFY</td><td>(; <d> TO DELETE;</d></td><td><r> TO REMOVE (ERRORS</r></td><td>ONLY)</td><td></td><td></td></c<>	> TO CERTIFY	(; <d> TO DELETE;</d>	<r> TO REMOVE (ERRORS</r>	ONLY)				
SEL REC	CIPIENT	ACCOUNT ID	AUTHORIZATION AMT	I/D	EFFCT DATE	STA		
_ 01	101111	F1R10003	\$500,000.00	I	08/02/2000	U		
_ 01	101111	F1R10004	\$500,000.00	I	08/02/2000	U		
_ 01	101111	F1R10005	\$500,000.00	I	08/02/2000	U		
_ 01	101111	F1R10006	\$600,000.00	I	08/02/2000	U		
_ 01	101111	F1R10006	\$100,000.00	D	08/02/2000	U		
_ 01	101111	F1R10007	\$80,000.00	I	10/01/2000	U		
_ 01	101111	F1R10008	\$90,000.00	I	10/01/2000	U		
01	101111	F1R10009	\$100,000.00	I	10/01/2000	U		
	CERTIFY ALL PAGES (Y OR N) Y							
ACTION:	(P=POST	Γ, A=CERTIFY ALL, R=	REFRESH, E=ESCAPE)					

STEP 3: RESULT

The remaining items on the list are certified, and their status updated to A for Approved and W for Warehoused, as appropriate.

SP082A AUTOMATED STANDARD APPLICATION FOR PAYMENTS 08/02/00								
SP082AO CERTIFY ON-LINE AUTHORIZATION LIST HH:MM:SS								
08/02/2000	Г							
	* * * SCR	EEN POSTED * * *		SCREEN: 1 O	F 1			
AGENCY LOCATION	N CODE/REGION: 11000001/	SHORT NAME	: US M	ONEY1				
FROM:	TO:	ALL:	Y					
SELECT <c> TO</c>	CERTIFY; <d> TO DELETE;</d>	<pre><r> TO REMOVE (ERROR</r></pre>	S ONLY	·)				
SEL RECIPIE	NT ACCOUNT ID	AUTHORIZATION AMT	I/D	EFFCT DATE	STA			
_ 010111	1 F1R10003	\$500,000.00	I	08/02/2000	A			
_ 010111	1 F1R10004	\$500,000.00	I	08/02/2000	A			
_ 010111	1 F1R10005	\$500,000.00	I	08/02/2000	A			
_ 010111	1 F1R10006	\$600,000.00	I	08/02/2000	A			
_ 010111	1 F1R10006	\$100,000.00	D	08/02/2000	A			
_ 010111	1 F1R10007	\$80,000.00	I	10/01/2000	W			
_ 010111	1 F1R10008	\$90,000.00	I	10/01/2000	W			
_ 010111	1 F1R10009	\$100,000.00	I	10/01/2000	W			
ACTION:	ACTION: (P=POST, A=CERTIFY ALL, R=REFRESH, E=ESCAPE)							
F3=PRMT	F4=MENU F5=MAIN							
I0036 AUTHORIZ	ATION(S) POSTED. PLEASE	VERIFY ALL PAGES POSTE	D BEFO	RE EXITING.				

STEP 4: ACTION

Press F4=MENU to return to the Authorization Certification Menu.

SP082A	AUTOMATED STANDARD	APPLICATION FOR PAYM	ENTS	08,	/02/00			
SP082AO CERTIFY ON-LINE AUTHORIZATION LIST HH:MM:SS								
08/02/2000 T								
	* * * SCREE	N POSTED * * *		SCREEN: 1 O	F 1			
AGENCY LOCATION CODE	E/REGION: 11000001/ _	SHORT NAME	: US M	ONEY1				
FROM:	TO:	ALL:	Y					
SELECT <c> TO CERTII</c>	FY; <d> TO DELETE;</d>	<pre><r> TO REMOVE (ERROR)</r></pre>	S ONLY)				
SEL RECIPIENT	ACCOUNT ID	AUTHORIZATION AMT	I/D	EFFCT DATE	STA			
_ 0101111	F1R10003	\$500,000.00	I	08/02/2000	A			
_ 0101111	F1R10004	\$500,000.00	I	08/02/2000	A			
<u> </u>	F1R10005	\$500,000.00	I	08/02/2000	A			
_ 0101111	F1R10006	\$600,000.00	I	08/02/2000	A			
<u> </u>	F1R10006	\$100,000.00	D	08/02/2000	A			
<u> </u>	F1R10007	\$80,000.00	I	10/01/2000	W			
<u> </u>	F1R10008	\$90,000.00	I	10/01/2000	W			
_ 0101111	F1R10009	\$100,000.00	I	10/01/2000	W			
ACTION: (P=POS	ST, A=CERTIFY ALL, R=	REFRESH E=ESCADE)						
11011011. (F-FOR	л, л-сыктын аши, к-	KLIKLOII, E-ESCAFE)						
F3=PRMT F4=MENU F5=MAIN								
10036 AUTHORIZATION	(S) POSTED. PLEASE VI	ERIFY ALL PAGES POSTE	D BEFO	RE EXITING.				

STEP 4: RESULT

The Authorization Certification Menu appears.

SP062A SP062AO 08/02/2000	Т		NATED STANDARD APPLICATION FOR PAYMENTS AUTHORIZATION CERTIFICATION MENU	08/02/00 HH:MM:SS
			CERTIFY ON-LINE AUTHORIZATION PROMPT CERTIFY BATCH AUTHORIZATION PROMPT	
			ENTER SELECTION NUMBER: PRESS ENTER	
F4=ME	NU	F5=MAIN	I	

CERTIFY BATCH AUTHORIZATIONS

GUIDE TO EXAMPLES

In this section, you will learn how to use the ASAP system to Certify Batch Authorizations. Agencies who will enter authorizations via batch files should complete this example.

Example 3 shows you how to certify at the batch level.

Example 4 shows you how to certify and reject items within the batch.

EXAMPLE THREE

This example will demonstrate how to certify authorizations entered through batch at the batch level.

STEP 1: ACTION

From the Authorization Certification menu, select menu option 2 for Certify Batch Authorization Prompt and press Enter.

SP062A SP062AO 08/02/2000	Т	AUTON	NATED STANDARD APPLICATION FOR PAYMENTS AUTHORIZATION CERTIFICATION MENU	08/02/00 нн:мм:ss
		<1>	CERTIFY ON-LINE AUTHORIZATION PROMPT	
		<2>	CERTIFY BATCH AUTHORIZATION PROMPT	
			ENTER SELE PRESS ENTE	CTION NUMBER: 2
F4=ME	NU	F5=MAII	1	

STEP 1: RESULT

The Certify Batch Authorization Prompt screen appears.

SP096A AUTOMATED STANDARD APPLICATION FOR PAYMENTS SP096AO CERTIFY BATCH AUTHORIZATION PROMPT 08/02/2000 T	08/02/00 HH:MM:SS
ENTER:	
AGENCY LOCATION CODE/REGION: 11000001 / SHORT NAME: US MONEY1	
AND EITHER ALL (Y): OR FILE TRANSMISSION DATE FROM: / / TO: / / OR	
FILE ID: CYCLE DATE: / /	
F4=MENU F5=MAIN	

STEP 2: ACTION

Enter a date range in the File Transmission Date From and To fields.

```
SP096A
                   AUTOMATED STANDARD APPLICATION FOR PAYMENTS
                                                                        08/02/00
SP096A0
                                                                        HH:MM:SS
                   CERTIFY BATCH AUTHORIZATION PROMPT
08/02/2000 T
ENTER:
      AGENCY LOCATION CODE/REGION: 11000001 / __ SHORT NAME: US MONEY1
    AND EITHER
      ALL (Y): ___
     FILE TRANSMISSION DATE FROM: 08 / 02 / 2000 TO: 08 / 02 / 2000
      FILE ID:
            FILE NUMBER: ____
                                     CYCLE DATE: ___ / ___ / ____
      F4=MENU
                   F5=MAIN
```

STEP 2: RESULT

The Certify Batch Authorization List displays all uncertified batches that were transmitted to ASAP during the date range specified on the prompt.

	APPLICATION FOR PAYMENTS 08/02/00 AUTHORIZATION LIST HH:MM:SS
	SCREEN: 1 OF 1
AGENCY LOCATION CODE/REGION: 11000001/ FROM: 08/02/2000 TO: 08/02/2000	SHORT NAME: US MONEY1 FILE: CYCLE DT:
SELECT <c> TO CERTIFY; <v> TO VIEW/CERTIFY</v></c>	DETAILS; <r> TO REJECT</r>
ACCEPTED	CERTIFIED
S TRANS DATE FIL CYCLE DATE I/D CNT AUT	HORIZATION AMOUNT CNT AUTHORIZATION AMOUNT
08/02/2000 001 08/02/2000 I 10	\$10,000.00
D 2	\$3,000.00
08/02/2000 002 08/02/2000 I 3	\$3,000.00
D 3	\$3,000.00
ACTION: (P=POST, A=CERTIFY ALL, R=REFRES	H, E=ESCAPE)

STEP 3: ACTION

Enter a C in the Select column to certify selected batch(es). Enter a P in the Action field to Post and press Enter.

SP097A AT SP097AO 08/02/2000 T	UTOMATED STANDARD APPLICATION FOR PAYMENTS CERTIFY BATCH AUTHORIZATION LIST	08/02/00 HH:MM:SS
	SCREEN: 1 OF 1	L
AGENCY LOCATION CODE/REG FROM: 08/02/2000 TO:	GION: 11000001/ SHORT NAME: US MOI : 08/02/2000 FILE: CYCLE	
SELECT <c> TO CERTIFY; <</c>	<pre><v> TO VIEW/CERTIFY DETAILS; <r> TO REJECT</r></v></pre>	
S TRANS DATE FIL CYCLE	CEPTED	TNUOMA
08/02/2000 002 08/02/	72000 I 3 \$3,000.00 D 3 \$3,000.00	
ACTION: P (P=POST, A=CE	ERTIFY ALL, R=REFRESH, E=ESCAPE)	

STEP 3: RESULT

You are presented with a Post This Page (Y/N) confirmation message.

SP097A SP097AO 08/02/2000	AUTOMATED STANDARD APPLICATION FOR PAYMENTS CERTIFY BATCH AUTHORIZATION LIST T							08/02/00 HH:MM:SS
						SCREEN:	1 OF 1	
AGENCY LOCAT: FROM: 08/02/					FILE:		NAME: US I	
SELECT <c> TO</c>	CERT	TIFY; <v> TO</v>	VIEW	I/CERT	TIFY DETAILS; <r> TO RE</r>	EJECT		
		ACCEPTED-				CERTIFII	ED	
					AUTHORIZATION AMOUNT	-		
C 08/02/2000	001	08/02/2000	I	10	\$10,000.00			
			D	2	\$3,000.00			
08/02/200	0 002	08/02/2000	I	3	\$3,000.00			
			D	3	\$3,000.00)		
			PC	ST T	HIS PAGE (Y/N)			
ACTION: P	(P=POS	ST, A=CERTIFY	Y ALI	, R=I	REFRESH, E=ESCAPE)			

STEP 4: ACTION

Respond Y to the Post This Page message and press Enter.

```
SP097A
                   AUTOMATED STANDARD APPLICATION FOR PAYMENTS
                                                                    08/02/00
SP097AO
                      CERTIFY BATCH AUTHORIZATION LIST
                                                                    HH:MM:SS
08/02/2000 T
                                             SCREEN: 1 OF 1
AGENCY LOCATION CODE/REGION: 11000001/ __ SHORT NAME: US MONEY1
FROM: 08/02/2000 TO: 08/02/2000
                                             FILE:
                                                     CYCLE DT:
SELECT <C> TO CERTIFY; <V> TO VIEW/CERTIFY DETAILS; <R> TO REJECT
    -----ACCEPTED-----
                                       -----CERTIFIED-----
S TRANS DATE FIL CYCLE DATE I/D CNT AUTHORIZATION AMOUNT CNT AUTHORIZATION AMOUNT
C 08/02/2000 001 08/02/2000 I 10 $10,000.00
  D 2
08/02/2000 002 08/02/2000 I 3
                                         $3,000.00
                                          $3,000.00
                                           $3,000.00
                           POST THIS PAGE (Y/N) Y
ACTION: P (P=POST, A=CERTIFY ALL, R=REFRESH, E=ESCAPE)
```

STEP 4: RESULT

The page is posted and the selected batch(es) are certified. Please note that if the items and amounts certified that are displayed after post are different from the items and amounts accepted, you will need to check for on-line notifications on the rejected items.

```
SP097A
                  AUTOMATED STANDARD APPLICATION FOR PAYMENTS
                                                                08/02/00
SP097AO
                     CERTIFY BATCH AUTHORIZATION LIST
                                                                HH:MM:SS
08/02/2000 T
                          * * * SCREEN POSTED * * * SCREEN: 1 OF 1
AGENCY LOCATION CODE/REGION: 11000001/
                                               SHORT NAME: US MONEY1
FROM: 08/02/2000 TO: 08/02/2000
                                           FILE: CYCLE DT:
SELECT <C> TO CERTIFY; <V> TO VIEW/CERTIFY DETAILS; <R> TO REJECT
     S TRANS DATE FIL CYCLE DATE I/D CNT AUTHORIZATION AMOUNT CNT AUTHORIZATION AMOUNT
C 08/02/2000 001 08/02/2000 I 10 $10,000.00 10 $10,000.00
                        D 2
                                 $3,000.00 2 $3,000.00
                                       $3,000.00
  08/02/2000 002 08/02/2000 I 3
                        D 3
                                        $3,000.00
ACTION: P
         (P=POST, A=CERTIFY ALL, R=REFRESH, E=ESCAPE)
     F3=PRMT
             F4=MENU F5=MAIN
10036 AUTHORIZATION(S) POSTED. PLEASE VERIFY ALL PAGES POSTED BEFORE EXITING.
```

STEP 5: ACTION

Press F3=PRMT to return to the Cerity Batch Authorization Prompt.

SP097A AUTOMATED STANDARD APPLICATION FOR PAYMENTS SP097AO CERTIFY BATCH AUTHORIZATION LIST 08/02/2000 T	08/02/00 нн:мм:ss					
* * * SCREEN POSTED * * * SCR	EEN: 1 OF 1					
AGENCY LOCATION CODE/REGION: 11000001/ SHORT NAME FROM: 08/02/2000 TO: 08/02/2000 FILE:						
SELECT <c> TO CERTIFY; <v> TO VIEW/CERTIFY DETAILS; <r> TO REJECT</r></v></c>						
ACCEPTEDCERTIFIED)					
S TRANS DATE FIL CYCLE DATE I/D CNT AUTHORIZATION AMOUNT CNT AUTHO	RIZATION AMOUNT					
C 08/02/2000 001 08/02/2000 I 10 \$10,000.00 10	\$10,000.00					
D 2 \$3,000.00 2	\$3,000.00					
ACTION: P (P=POST, A=CERTIFY ALL, R=REFRESH, E=ESCAPE)						
F3=PRMT F4=MENU F5=MAIN						
10036 AUTHORIZATION(S) POSTED. PLEASE VERIFY ALL PAGES POSTED BEFORE E	XITING.					

STEP 5: RESULT

The Certify Batch Authorization Prompt screen appears.

SP096A AUTOMATED STANDARD APPLICATION FOR PAYMENTS SP096AO CERTIFY BATCH AUTHORIZATION PROMPT 08/02/2000 T	08/02/00 HH:MM:SS
ENTER:	
AGENCY LOCATION CODE/REGION: 11000001 / SHORT NAME: US MONEY1	
AND EITHER ALL (Y): OR FILE TRANSMISSION DATE FROM: 08 / 02 / 2000 TO: 08 / 02 / 2000 OR FILE ID:	
FILE NUMBER: CYCLE DATE: / /	
F4=MENU F5=MAIN	

EXAMPLE FOUR

This example will demonstrate how to certify authorizations entered through batch at the item level.

STEP 1: ACTION

At the Certify Batch Authorization Prompt, all data previously entered has been retained. Press Enter to return to the Certify Batch Authorization List screen.

```
AUTOMATED STANDARD APPLICATION FOR PAYMENTS
SP096A
                                                                          08/02/00
SP096AO
                        CERTIFY BATCH AUTHORIZATION PROMPT
                                                                           HH:MM:SS
08/02/2000
ENTER:
     AGENCY LOCATION CODE/REGION: 11000001 / SHORT NAME: US MONEY1
    AND EITHER
     ALL (Y): ___
    OR
     FILE TRANSMISSION DATE FROM: 08 / 02 / 2000 TO: 08 / 02 / 2000
                                           CYCLE DATE: __ / __ / ___
              FILE NUMBER: ____
      F4=MENU
                    F5=MAIN
```

STEP 2: RESULT

The Certify Batch Authorization List screen is displayed. Note that the screen shows only the batch that is uncertified.

SP097A AUTOMA	TED STANDARD APPLICATION	FOR PAYMENTS	08/02/00
SP097AO	CERTIFY BATCH AUTHORIZATI	ON LIST	HH:MM:SS
08/02/2000 T			
		SCREEN: 1 OF 1	
AGENCY LOCATION CODE/REGION:	11000001/	SHORT NAME: US MONEY1	
FROM: 08/02/2000 TO: 08/0	2/2000	FILE: CYCLE	DT:
SELECT <c> TO CERTIFY; <v> TO</v></c>	VIEW/CERTIFY DETAILS; <r< td=""><td>R> TO REJECT</td><td></td></r<>	R> TO REJECT	
ACCEPTED		CERTIFIED	
S TRANS DATE FIL CYCLE DAT	E I/D CNT AUTHORIZATION	AMOUNT CNT AUTHORIZATION	ON AMOUNT
08/02/2000 002 08/02/2000	I 3 \$3,	000.00	
	D 3 \$3	3,000.00	
ACTION. (D. DOCT. A. CEPTINI	ALL D DEEDBOU E SCOTO		
ACTION: (P=POST, A=CERTIFY	ALL, REFEESH, EEESCAPE	i)	

STEP 2: ACTION

Type V to view/certify the details in the batch and press Enter.

SP097A	AUTOMATED STANI	DARD APPLICATION FOR PAY	MENTS 08/02/00			
SP097AO	CERTIFY B	ATCH AUTHORIZATION LIST	HH:MM:SS			
08/02/2000 T						
		SCREEN:	1 OF 1			
AGENCY LOCATION CO	DE/REGION: 11000001/	SHORT N	AME: US MONEY1			
FROM: 08/02/2000	TO: 08/02/2000	FILE:	CYCLE DT:			
	ACCEPTED		CERTIFIED			
			CERTIFIEDCERTIFIEDCERTIFIEDCERTIFIEDCERTIFIED			
	08/02/2000 I 3		CNI MOINORIZMITON MACONI			
	D 3	\$3,000.00				
ACTION: (P=POST, A=CERTIFY ALL, R=REFRESH, E=ESCAPE)						

STEP 2: RESULT

The Certify Batch Authorization File Detail List is displayed, showing you the items within the batch that are uncertified.

SP099A	AUTOMATED STANDARD APPLICA	ATION FOR PA	YMENTS	08/02/0	0	
SP099AO CERTIFY BATCH AUTHORIZATION FILE DETAIL LIST						
08/02/2000 T						
		SCREEN: 1	OF 1			
AGENCY LOCATION CODE,	/REGION: 11000001 / SHOP	T NAME: US I	MONEY1			
FILE CYCLE DATE: 08/0	02/2000 FILE NUMBER: 002					
SELECT <c> TO CERT</c>	[FY; <r> TO REJECT</r>					
SEL RECIPIENT ACCOU	UNT ID AUTHORIZATI	ON AMT I/D	EFFCT DATE	STA		
_ 0101111 F1R10	0001 \$1,00	00.00 I	08/02/2000	U		
_ 0101111 F1R10	0002 \$1,00	1 00.00	08/02/2000	U		
_ 0101111 F1R10	0003 \$1,00	00.00 I	08/02/2000	U		
_ 0101111 F1R10	\$1,00	00.00 D	08/02/2000	U		
_ 0101111 F1R10	0005 \$1,00	0.00 D	08/02/2000	U		
_ 0101111 F1R10	0006 \$1,00	0.00 D	08/02/2000	U		
ACTION: _ (P=POST, A=	CERTIFY ALL (LAST PAGE ONL)	(), R=REFRESI	H, E=ESCAPE)			

STEP 3: ACTION

Select items to certify by indicating C in the Select column; select items to reject by indicating R in the Select column. Use Action P to Post the page. Note that you may leave some items in the batch uncertified.

SP09	9A	AUTOMA	TED STANDARD APPLICATION FO	R PA	YMENTS		08/02/00
SP099AO CERTIFY BATCH AUTHORIZATION FILE DETAIL LIST							10:12:21
08/0	2/2000 T						
			SCREEN:	1	OF 1		
AGEN	CY LOCATION	CODE/REGION:	11000001 / SHORT NAME:	US	MONEY1		
FILE	CYCLE DATE	: 08/02/2000	FILE NUMBER: 002				
SE	LECT <c> TO</c>	CERTIFY; <r></r>	TO REJECT				
SEL	RECIPIENT	ACCOUNT ID	AUTHORIZATION AMT	I/D	EFFCT DATE	STA	
C	0101111	F1R10001	\$1,000.00	I	08/02/2000	U	
R	0101111	F1R10002	\$1,000.00	I	08/02/2000	U	
_	0101111	F1R10003	\$1,000.00	I	08/02/2000	U	
C	0101111	F1R10004	\$1,000.00	D	08/02/2000	U	
R	0101111	F1R10005	\$1,000.00	D	08/02/2000	U	
_	0101111	F1R10006	\$1,000.00	D	08/02/2000	U	
ACTIO	ON: P (P=PO	ST, A=CERTIFY	ALL (LAST PAGE ONLY), R=RE	FRES	H, E=ESCAPE)		

STEP 3: RESULT

The items that you selected to be certified or rejected have their statuses updated and function keys are displayed to allow you to navigate to other screens.

SP099A AUT	DMATED STANDARD APPLICATION FOR PA	YMENTS 08/02/00
SP099AO CERT	IFY BATCH AUTHORIZATION FILE DETA	IL LIST 10:12:21
08/02/2000 T		
	SCREEN: 1	OF 1
AGENCY LOCATION CODE/REGIO	ON: 11000001 / SHORT NAME: US	MONEY1
FILE CYCLE DATE: 08/02/20	00 FILE NUMBER: 002	
SELECT <c> TO CERTIFY;</c>	R> TO REJECT	
SEL RECIPIENT ACCOUNT I	AUTHORIZATION AMT I/D	EFFCT DATE STA
0101111 F1R10001	\$1,000.00 I	08/02/2000 A
0101111 F1R10002	\$1,000.00 I	08/02/2000 R
_ 0101111 F1R10003	\$1,000.00 I	08/02/2000 U
0101111 F1R10004	\$1,000.00 D	08/02/2000 A
0101111 F1R10005	\$1,000.00 D	08/02/2000 R
_ 0101111 F1R10006	\$1,000.00 D	08/02/2000 U
ACTION: (P=POST, A=CERTI)	TY ALL (LAST PAGE ONLY), R=REFRESH	, E=ESCAPE)
F3=PRMT F4=MENU	F5=MAIN	F11=LIST

STEP 4: ACTION

Press F5 to return to the Main Menu.

SP099A		AUTOMA	TED STANDARD A	APPLICATION FO	R PA	YMENTS		08/02/00
SP099AO	SP099AO CERTIFY BATCH AUTHORIZATION FILE DETAIL LIST							10:12:21
08/02/200	0 T							
				SCREEN:	1	OF 1		
AGENCY LO	CATION C	ODE/REGION:	11000001 /	SHORT NAME:	US I	MONEY1		
FILE CYCI	E DATE:	08/02/2000	FILE NUMBER	₹: 002				
SELECT	<c> TO C</c>	ERTIFY; <r></r>	TO REJECT					
SEL RECI	PIENT A	CCOUNT ID	AUTHO	ORIZATION AMT	I/D	EFFCT DATE	STA	
010	1111 F	1R10001		\$1,000.00	I	08/02/2000	A	
010	1111 F	1R10002		\$1,000.00	I	08/02/2000	R	
_ 010	1111 F	1R10003		\$1,000.00	I	08/02/2000	U	
010	1111 F	1R10004		\$1,000.00	D	08/02/2000	A	
010	1111 F	1R10005		\$1,000.00	D	08/02/2000	R	
_ 010	1111 F	1R10006		\$1,000.00	D	08/02/2000	U	
ACTION:	(P=POST,	A=CERTIFY	ALL (LAST PAGE	E ONLY), R=REF	RESH	, E=ESCAPE)		
F3	=PRMT	F4=MENU	F5=MAIN			F11	=LIST	

STEP 4: RESULT

The Main Menu is displayed.

SP010A	AUTOMATED STANDARD APPLICATION FOR PAYMENTS		08/02/00
SP010AO	MAIN MENU		HH:MM:SS
08/02/2000 T			
	<1> PAYMENT REQUEST PROCESSING		
	<2> INQUIRY MENU <3> FEDERAL AGENCY FUNCTIONS MENU <4> RFC FUNCTIONS MENU <5> FRB SUPPORT PROCESSING <6> REPORT REQUEST MENU <7> NOTIFICATIONS		
	ASAP ID	ENTER SELECTION NUM	BER: 3
ORGANIZATIO	N ACCESS CODE	PRESS ENTER	
F2=EXIT			